

Lincoln Park Academy



2026-2027

Family Information



Core Beliefs & Character Development

Mission: Students at Lincoln Park Academy will build the academic skills, character traits and habits needed to excel in college prep high schools.

Core Beliefs: Teamwork, Kindness, Passion, and Ownership.

Character Development:

Each month we highlight and focus on a different Character Trait. Students will discuss this in their morning huddle, as well as, throughout the day. Our goal at Lincoln Park is to help grow well rounded students who achieve and grow in all aspects.

August & September: Kindness

February: Honesty

October: Respect

March: Perseverance

November: Politeness

April: Integrity

December: Responsibility

May: Ownership

January: Fairness

School/Family Communications

Lincoln Park is committed to strong communication with families in several ways:

On an Admin Level: Our Admin Team utilizes a messaging system that can send call/email/text blasts. The team will use this system for things such as; weather days, reminders, bi-weekly schoolwide newsletters, or any changes or announcements.

On a Classroom Level: Teachers will utilize Dojo for communication. You will also be able to see how your child's behavior was that day through this platform (information about signing up will go home the first week of school).

In addition to those, we will still reach out via phone calls should we need to connect with a family individually.



Programs

PBIS:

- ***Student of the Month:*** Each month we will honor students who meet expectations of behavior, academics, attendance and dress code.
- ***Character of the Month:*** Each month we will honor students who demonstrate our character traits of the current month.
- ***Data Competitions:*** Lincoln Park will use our various data systems to have classroom competitions where students can earn rewards by trying their best in iReady and Lexia.
- ***700 Club:*** These students have demonstrated proficient or above on their OST and are honored with a 700 Club membership for exclusive perks all year long.

After School Activities: Lincoln Park offers a wide variety of after-school opportunities. Club Activities/Sports will be announced in September. We will announce information as activities are ready to start.

Parent Teacher Conferences: Parent Teacher Conferences are a great opportunity to touch base with your child's teacher, see data and work samples and discuss any concerns you may have. These are highly encouraged. They will be walk in appointments in the downstairs Cafeteria. Teachers will see parents on a first come, first serve basis.

Before/After Care: Lincoln Park is excited to announce the continuation of our before/after care program free of charge to families. Hours are 6:30am drop off and pick up by 5:30pm. Spots are limited so contact the office for an application.

Proud Wolfpack Parents Program: Parents can earn Wolfbucks through monthly attendance percentage, attending events, having all paperwork in, etc. Parents will then be able to shop in our Parent store for things like uniform shirts, and other interesting items.

Operations

• School hours:

- **Doors Open at 7:00am for breakfast.**

- Please be mindful of when you drop your students off to school since they will be UNSUPERVISED OUTSIDE until 7:00am, despite weather conditions.

- **Instruction starts at 7:30am.**

- **Dismissal starts at 3:00pm.**

• The building goes into Lock Down to prepare for dismissal at 2:15pm. This means that the **doors and phones are not answered after this time** as all staff are getting ready to dismiss students.

- If you need to communicate anything to the office (early pick up, dismissal change, etc) this *must be done prior to 2:45pm*.
- If there is an emergency, leave a voicemail. We check these as they come in.
- **Anyone coming to pick up their student after 2:15pm without prior notice will be asked to wait until dismissal. No exceptions.**

• If your student is absent: please send your child with a written note upon their return stating why they were absent, the date they were absent, and a parent signature. You can also report an absence on our website/Facebook page. Please refer to your student handbook for excusable absences.



- **Visitor Policy:** Visitors have to make an appointment if you would like to speak with a staff member regarding any concerns. Walk in appointments cannot be accommodated.

Policy Reminders

- We have a **“No Bag Policy”** which includes bookbags, fanny packs, clutches and purses. They are not permitted in the building.
 - Lunch boxes can be brought in but must be clear.
 - There is **no school supply list**. We will be providing all of the supplies for your scholar.
 - We are always in need of basic supplies. Please call the office for school-wide wish list items to donate to the school if you are looking for ways to help.
 - **Uniforms will be strictly enforced.**
 - **All electronics must be turned in.** If a student brings an electronic device including cell phone, meta watch/glasses, smart watch, handheld game system, tablet, earbuds etc; these must be turned in upon arrival and returned at dismissal. No exceptions.
 - **HB96 is Ohio’s new attendance law.** Regular attendance is expected and mandatory. Students who miss 5% of the school year are required to have a meeting. Students who become Habitually Truant will be referred to Juvenile Court if attendance is not improved within 45 days of notification.
-

Dismissal Pink Paper Parent Pick Up Policy

Any student that is a parent pick up at the end of the day must be picked up using the Pink Parent Pick Up Papers.

If the person that is picking up your child does not have the attached pink paper with your child’s name, your child will not be released and the legal guardian on file will be called to give permission for release.

- Lincoln Park will release students to pick ups that have the pink paper. If you have previously given the paper to someone no longer authorized to pick up your child, call the office to inform us.
- If you know that someone else needs to pick up your student and is unable to obtain the pink paper from you prior to dismissal, please call the office with the name of the person picking up your student. They will be asked to show ID upon arrival to pick up your child.
- If you cannot get through to the office due to high call volumes, please leave a message so the office can inform the dismissal team.



School Year Expectations

At Lincoln Park Academy, students are held to high expectations. The below items are required for all students and families upon enrollment. Students and families agree to these expectations for the duration of their enrollment in Lincoln Park Academy.

Students are required to adhere to the Matrix Behavior Policy- which is attached.

- a. There is no play fighting (i.e. swatting, chasing, touching, roasting, etc.) permitted at Lincoln Park Academy
- b. There is no bullying (i.e. name calling, teasing, gossiping, etc) permitted at Lincoln Park Academy
- c. Students are required to stay in their academic classes all day.
- d. There is 0 tolerance for fighting at Lincoln Park Academy

Students are required to turn in Phones/devices per Ohio Law Policy. Students may not keep phones, headphones/ear buds, smart watches, or meta glasses/rings on their person while in attendance for the school day. Parents will be required to pick up device from school office if not turned in upon arrival by the student.

Students are required to attend school daily and on time.

- a. Doors open at 7:00am for breakfast, academic instruction begins at 7:30am. Dismissal is at 3:00pm.
- b. Our school goes into daily lockdown to prepare for dismissal at 2:15pm.
 - Phones and doors will not be answered. Please call before 2:15pm if you need to pick up your scholar during daily lockdown.

Dress code is mandatory at Lincoln Park Academy. Students must be in dress code daily and it is strictly enforced.

- a. Dress Code:
 - Blue, Black or Khaki bottoms.
 - Blue, Navy, or White polo. Students are also permitted to wear polos that have the Lincoln Park Academy logo on them.
 - Tennis shoes.
 - **Wednesday's are Dillions' Day** where dress code is:
 - i. Boys: White Button-down dress shirt with tie, black pants, tennis shoes.
 - ii. Girls: White button-down blouse with tie, black pants and tennis shoes.
 - Students may wear cardigan style sweaters that are navy, black or white. No pull over/crew neck sweatshirts, athletic jackets, etc
- b. Students are not permitted to wear hoodies, coats or jackets during the school day.



LINCOLN PARK ACADEMY

- c. Students are not permitted to wear jeans, leggings, crocs, slides or any non-dress code article of clothing.
- d. Students are not permitted to bring bags, purses, bookbags, fanny packs, or clutches of any kind to school.
 - Lunch bags must be clear lunch boxes.

_____ Academics is paramount at Lincoln Park Academy:

- a. Students are expected to complete classwork, participate in class, and try their best.
- b. Students are not permitted to disrupt the learning environment causing other students to lose out on learning opportunities.

_____ Field Trips, Sports and after school extra-curricular activities are a privilege and earned through star quality behavior, good attendance, and good academic standing.

_____ Items that are prohibited at Lincoln Park Academy:

- a) Vapes or other derogatory substances
- b) Bags
- c) Cell Phones
- d) Meta glasses/rings/watches/smart watches
- e) No audio or video recording/pictures
- f) Energy Drinks/Soda

_____ Vandalism of school property or destruction of resources is strictly prohibited. This includes but is not limited to: computers, headphones, supplies (i.e. crayons, pencils, paper, textbooks, etc.), drawing on walls, or destroying bulletin boards/displays.

_____ Parent/Guardian Conduct Policy: Parents, Guardians or Visitors on behalf of any student will be held to the below expectations:

1. Parents, Guardians or Visitors agree to use appropriate language. Foul or aggressive language will not be tolerated and may result in being asked to exit the building.
2. Parents, Guardians or Visitors agree to use appropriate attire. Inappropriate or revealing clothing will not be tolerated. Additionally, offensive smells or odors may not be tolerated. As a result, parent, guardian, or visitor may be asked to exit the building.
3. Parents, Guardians or Visitors agree to act in a professional manner while on the Lincoln Park Academy premises and failure to comply may result in removal from the premises.
4. Parents, Guardians or Visitors agree to make appointments to see school administration or teaching staff and understand that they may not be accommodated as a walk in.

_____ If adherence to these expectations are not followed, the following actions may be taken by Lincoln Park Academy Administration: loss of privileges, ISS, OSS, or Expulsion.

Lincoln Park Behavior Matrix

	CLASSROOM	CAFETERIA	HALLWAYS	RESTROOMS	CELLPHONES/ EAR BUDS/ WATCHES
RESPECT	- Respect yourself and others. - You learn and allow others to learn. - Use positive language. - Keep yourself to self.	- Use positive language. - Use table manners. - Follow the directions of adults. - Sit at assigned seat	- Stay and walk in your ROYALTY. NO TALKING. - Stay to the right side. - Respect yourself and others.	- Concern self with self. - Inform adults if there is an issue. - Use proper restroom etiquette. No talking or playing.	TURN OFF. - Turn it in daily during arrival. Must be in assigned envelope ONLY, not on self. - No exceptions
RESPONSIBLE	- Take responsibility for your schoolwork and data. - Work harder to be smarter. - Help others: Peer2Peer with cooperative learning in groups. - Respect yourself and others	- Clean up after yourself. - Keep the tables and floor clean. - Keep the name tag neat. - Seat at assigned seat. - Use positive language.	- Stay and walk in your ROYALTY. - Right shoulder to the wall. No talking. FACE FORWARD.	- Concern self with self. - Inform adults if there is an issue. - Use proper restroom etiquette. No talking or playing.	TURN OFF. - Turn it in daily during arrival. Must be in assigned envelope ONLY, not on self. - No exceptions
LEARN	- Sit and show your genius. - Be mentally ready to learn. - Do your best and be proud of what you have done. - Know your data. - If you do not understand the work, ask your teacher.	- Sit quietly and wait for directions from adults. - Actively listen and be engaged during lunch lessons. - Keep name tag neat, and do not remove.	FACE FORWARD while walking in royalty. - Silent in hallways. - Concern self with self. - One step at a time.	- Concern self with self. - Inform adults if there is an issue. - Use proper restroom etiquette. No talking or playing.	TURN OFF. - Turn it in daily during arrival. Must be in assigned envelope ONLY, not on self. - No exceptions
SAFE	- Inform adults if there is a problem. - Be aware of your surroundings. - Concern self with self.	- Don't leave without permission. - Inform adults if there is a problem. NO SNACKS. NO SHARING FOOD.	- Concern self with self. - Stay with class. - Inform adults if there is a problem.	- Concern self with self. - Inform adults if there is an issue. - Use proper restroom etiquette. - No talking or playing.	TURN OFF. - Turn it in daily during arrival. Must be in assigned envelope ONLY, not on self. - No exceptions