

HIGHLAND PARK PUBLIC SCHOOL ACADEMY SYSTEM BOARD OF DIRECTORS

BARBER PREPARATORY ACADEMY (BPA)

Pre-Kindergarten – 8th Grade Campus 45 E.

Buena Vista

Highland Park, MI 48203

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313-957-3005 (Office) 313-868-4950 (Fax)

REGULAR BOARD MEETING

Tuesday, June 25, 2024

5:30PM

MINUTES TYPE:	PROPOSED	APPROVED X
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Meeting Minutes

The Special meeting of the Board of Directors of Barber Preparatory Academy was held on Tuesday, June 25, 2024 via in-person and Zoom Cloud Meetings App at 5:30PM.

I. Call to Order:

The meeting was officially called to order by Isaiah Pettway at 5:47PM.

II. Roll Call:

The following Board Members were:

Ms. Candice Benns, President	() Present	(X) Absent
Mr. Marcelis Turner, Vice President	(X) Present	() Absent
Ms. Arleen Allen , Treasurer	(X) Present	() Absent
Ms. Runae Ford, Secretary	(X) Present	() Absent
Ms. Tammy Stafford, Member	(X) Present	() Absent

Quorum Present:

(Yes 4-1)

III. Approval of the Agenda:

Secretary Ford makes a Motion to approve the Agenda as amended.

Treasurer Allen seconds.

Discussion: None.

Vote: 4-0

MOTION CARRIED

IV. Citizen(s) Participation on Agenda Items ONLY: (limited to 3 minutes per comment)

None.

V. Annual Organizational Meeting Resolutions

- i. Election of Officers –
- ii. Designation of Legal Counsel
- iii. Designation of Chief Administrative Officer
- iv. Designation of Auditor
- v. Bank Account Designation and Signatories
- vi. Board Correspondence Agent
- vii. Civil Rights Representative
- viii. McKinney-Vento Assistance Act/Homeless Children & Youth Liaison
- ix. Freedom of Information Act Coordinator
- x. Designation of Title IX Representative
- xi. Executive Summary of Title IX
- xii. Principal Office and Public Notice Posting Location
- xiii. Newspaper of Public Notices

Vice President Turner makes a Motion to approve items i through xiii of the Annual Organizational Resolutions.

Secretary Ford seconds.

Discussion: None

Vote: Turner (Yes), Allen (Yes), Ford (Yes), Stafford (Yes)

MOTION CARRIED

VI. Approval of Minutes

Vice President Turner makes a motion to approve the June 6, 2024 Special meeting minutes.

Treasurer Allen seconds.

Discussion: None

Vote: Turner (Yes), Allen (Yes), Ford (Yes), Stafford (Yes)

MOTION CARRIED

VII. Educational Service Provider

- a. Principal's Report – *Nicole Arnold (BPA School Leader)*
- b. ESP - *Pamela Ferris (ACCEL) presents.*

VIII. Committee Reports

- a. Finance Committee –
 - i. May 2024 Financial Summary – *Xiaofei Pei presents.*
- b. Facilities Committee –
 - i. Monthly Maintenance Report - *Pamela Farris presents.*
 - ii. Bathroom Renovation Report & Addendum Request - *Pamela Farris presents.*

IX. Unfinished Business:

None.

X. **New Business:**

A. Motion to approve the May Financial Report.

Vice President Turner makes Motion to approve the May 2024 Financials Report.

Member Stafford seconds.

Discussion: None.

Vote: Turner (Yes), Allen (Yes), Ford (Yes), Stafford (Yes)

MOTION CARRIED

B. Motion to approve the FY 2024-25 Budget

Treasurer Allen makes a motion to approve the FY 2024-25 Budget

Secretary Ford seconds.

Discussion: None.

Vote: Turner (Yes), Allen (Yes), Ford (Yes), Stafford (Yes)

MOTION CARRIED

C. Motion to approve the Spring Board Policies

Vice President Turner makes a Motion to approve the Spring Board Policies.

Secretary Ford seconds.

Discussion: None

Vote: Turner (Yes), Allen (Yes), Ford (Yes), Stafford (Yes)

MOTION CARRIED

D. Request for Proposals Legal Posting – Restroom Renovations

Vice President Turner makes a motion to approve the Proposal Legal Posting for the Restroom Renovations.

Member Stafford seconds.

Discussion: None

Vote: Turner (Yes), Allen (Yes), Ford (Yes), Stafford (Yes)

MOTION CARRIED

E. Remodel of Classrooms -Discussion/RFP Request

Vice President Turner makes a motion to approve the RFP Posting for Classroom Renovations.

Member Stafford seconds.

Discussion: None

Vote: Turner (Yes), Allen (Yes), Ford (Yes), Stafford (Yes)

MOTION CARRIED

F. Contract Renewals:

1. City Works – Custodial & Ground Maintenance.

Treasurer Allen makes a motion to approve the contract for City Works.

Member Stafford seconds.

Discussion: None

Vote: Turner (Yes), Allen (Yes), Ford (Yes), Stafford (Yes)

MOTION CARRIED

2. Triumph Transportation Services

Treasurer Allen makes a motion to approve the contract for City Works.

Member Stafford seconds.

Discussion: None

Vote: Turner (Yes), Allen (Yes), Ford (Yes), Stafford (Yes)

MOTION CARRIED

3. Global Psychological Services – Students with Disabilities

*Treasurer Allen makes a motion to approve the contract for Global Psychological Services.
Secretary Ford seconds.*

Discussion: None

Vote: Turner (Yes), Allen (Yes), Ford (Yes), Stafford (Yes)

MOTION CARRIED

4. Matrix Mechanics Boiler Maintenance - Tabled

5. Hampton Security Services

*Treasurer Allen makes a motion to approve the contract for Hampton Security Services.
Member Stafford seconds.*

Discussion: None

Vote: Turner (Yes), Allen (Yes), Ford (Yes), Stafford (Yes)

MOTION CARRIED

6. Provision Business Solutions

*Treasurer Allen makes a motion to approve the contract for Provision Business Solutions.
Member Stafford seconds.*

Discussion: None

Vote: Turner (Yes), Allen (Yes), Ford (Yes), Stafford (Yes)

MOTION CARRIED

G. Motion to approve the Final Budget for FY 2023-2024

Vice President Turner makes a motion to approve the Final Budget for FY 2023-2024.

Secretary Ford seconds.

Discussion: None

Vote: Turner (Yes), Allen (Yes), Ford (Yes), Stafford (Yes)

MOTION CARRIED

XI. Authorizer Comments –

a. CEO/HPSD – Isaiah Pettway Reports

b. HPSD BOE Trustee Comments (3 minutes per member)

Trustee Price

President Spight – White

Secretary Wheeler

XII. Board Member Comments:

None

XIII. Public Comment (3 minutes):

Phil Tarver (Simple Computers)

Janet Spight-White (BOE President)

XIV. Confirmation of Next Regular Board Meeting: Tuesday, May 28, 2024, at 5:30PM.

Mr. Isaiah Pettway confirms the next Regular Board Meeting on Tuesday, July 23, 2024 at 5:30PM.

XV. Adjournment

Motion made by Vice President Turner to adjourn the meeting.

Secretary Ford seconds.

Discussion: None

Vote: 4-0

MOTION CARRIED

The Highland Park Public School Academy System Board of Directors for Barber Preparatory Academy Meeting adjourned at 7:35PM.

Minutes Certification:

Proposed minutes respectfully submitted by:

/S/LaTonia Coleman

6/28/2024

LaTonia Coleman, Board Liaison

Date

Minutes approved by the Barber Preparatory Academy Board of Directors by:

/s/Runae Ford

7/23/2024

Runae Ford, HPPSAS BOD Secretary

Date